



## Believe to Achieve

Happy New year All

I just wanted to write to inform you of arrangements and procedures ahead of our return tomorrow. I will keep it short for clarity.

- Start/End of school remains the same PLEASE wear masks on site and avoid queueing for long periods at the entrance and leave site promptly
- Office reception area remains open but ideally, please contact via text/email/telephone.

## In school

- All procedures remain in place in terms of increased cleaning, hand washing and sanitiser use.
- Staff will continue to wear masks in communal areas
- Some use of bubbles to reduce contact between pupils
- Lessons to remind about hygiene etc

I am sure you have seen the latest news regarding schools returning and following on from this there are a few things to also just explain in a little more detail

- Staff absence may result in lessons be covered by support staff led by teachers remotely.
- Absence may also mean reduced support for pupils from pastoral or TAs
- Classes/groups may need to merge to ensure we can continue with face-to-face teaching
- Timetables and activities may change to ensure we have staff where we need them.
- After school clubs may change to cut down year group merging
- Breakfast Club may be structured differently we will advise when/if there are changes.

I am sure you all understand the need to make changes and alterations and I know these will be supported to ensure we are in school.

As a very last resort remote learning will be put into place and we will do all we can to make sure it really is a last resort and due to Health and Safety.

Testing - it is vitally important that pupils are tested before they return to school so that we can do all we can to ensure we have no spread in school. Regular use of LFTs (Lateral Flow test) will also be helpful. There will also be times during the term when further testing will be needed and we ask for your cooperation with this also.

Also if you are having your child take a PCR test at any time please can you let the office know when and where and if anyone is currently in isolation can you also let us know and the date of your day 7.

CLUBS - Whilst we aim to operate clubs in the coming weeks this will be under constant review and will depend on Covid cases and staffing levels. Please be aware and understand that some clubs may have to be cancelled at the last minute. After school clubs may change to cut down year group merging.

Isolation periods are now 7 days and negative LFTs on day 6 and 7. If anyone cannot or does not test when requested, then this will be treated as a positive and 10 day isolation is required. Please provide the negative LFT results to school when due back in the building.

Finally, we need to update our KEY WORKER lists, we therefore ask you to inform the office by phone/email if you require your child's name on this. We will also need to know the jobs of adults in the households. Proof maybe required at a later date.

As always, we want to say a massive thank you to you all. Your support has and will help to keep transmission low and us all safer.

Your understanding is much appreciated by us all as we continue to navigate unfamiliar waters again.

I will apologise in advance for any last minute decisions that are made/cancellations to clubs as I may not know about staffing issues until the day.

Take good care in these further challenging times.

See you tomorrow

Kathryn Harvey Headteacher



Kathryn Harvey
Headteacher
Kates Hill Primary School
Peel Street, DudleyDY2 7HP
Tel: 01384 818700

Website: <a href="www.learninglinkmat.org">www.learninglinkmat.org</a>
Email: info@learninglinkmat.org